

Windham Raymond School District 228 Windham Center Road Windham ME 04062

TRANSPORTATION DEPARTMENT
892-1809

BUS STOP CHANGE REQUEST

Complete the Bus Stop Change Request only after reviewing the Bus Stop Procedures & Routing Criteria and determining that your situation may require special consideration. The criteria are applied to all riders regardless.

I have read through the Bus Stop and Routing Criteria AND my child's stop does not fit the criteria.

_____ YES _____ NO

Requests will NOT be processed during the first 3 weeks of school.

Parent/Guardian Name _____ Date _____

Address _____

Day Phone Number _____ Evening Phone Number _____

Cell Phone Number _____ E-mail _____

I prefer to be contacted by: _____ Phone _____ email _____

Student Name _____ Grade _____ School _____ Bus # _____

AM Route Only _____ PM Route Only _____ Both AM & PM _____

Present Bus Stop Description _____

Requested Bus Stop Description _____

(include intersection/cross streets, house number, house street, etc.)

Reason for Request: _____

Mail to: Windham Raymond School District / Transportation Fax to: 892-1805
228 Windham Center Road
Windham ME 04062

For Office Use Only

Bus Stop Change Request Checklist

1. Complies with Board Policy (a) Hazard Area Y / N
2. Complies with Board Policy (b) Distance Y / N
3. Age (grade of Student) _____
4. Heavy Traffic Pattern Y / N

Approved

Denied

Notified by _____ Date _____ Time _____